



DEPARTMENT OF THE ARMY
HEADQUARTERS, UNITED STATES ARMY, EUROPE, AND SEVENTH ARMY
UNIT 29351
APO AE 09014

AEAGF-PB

20 June 2001

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Approval of Operation and Maintenance, Army (OMA), USAREUR-Funded Purchase Requests and Commitments (PR&Cs) and Military Interdepartmental Purchase Request (MIPR) Requirements

This memorandum expires 1 year from date of publication.

1. Your support in achieving the objectives of our procurement-review procedures in Fiscal Year 2000 is appreciated. As in the past, you succeeded in limiting spending and helped USAREUR fund its most critical requirements within budget constraints.

2. To continue our emphasis on this important stewardship goal, the following approval-authority policy applies:

a. OMA Base Program. The first general-officer commander in the requester's chain of command, or first staff principal at the general-officer level, will have approval authority for OMA, USAREUR-funded PR&Cs and MIPRs of \$200,000 and above. For PR&Cs and MIPRs under \$200,000, approval authority will be exercised as follows:

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|-------------------------------|--|
| (1) Up to \$49,999.99 | Commander, activity director, or staff principal with the rank of major or grade of GS-13 or C-9 |
| (2) \$50,000 to \$124,999.99 | Commander, activity director, or staff principal with the rank of lieutenant colonel or grade of GS-14 or C-10 |
| (3) \$125,000 to \$199,999.99 | Commander, activity director, or staff principal with the rank of colonel or the grade of GS-15 |

b. Contingency Operations (CONOPS). The Balkans Sustainment Contract and other requirements will be processed according to USAREUR Joint Acquisition Review Board (JARB) implementing instructions.

3. To ensure that items on the Master Integrated Priority List (MIPL) are processed in a timely manner, this policy is suspended for items on the approved MIPL that are funded by USAREUR. The CG, USAREUR/7A, has already approved the purchase of these items. The following statement will be on PR&Cs for these items:

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“PR&C is submitted as MIPL item # (state number) and therefore requires no further approval as outlined in memorandum, HQ USAREUR/7A, AEAGF-PB, _____ subject: Approval of Operation and Maintenance, Army (OMA), USAREUR-Funded Purchase Requests and Commitments (PR&Cs) and Military Interdepartmental Purchase Request (MIPR) Requirements.”


4. Commanders, activity directors, and staff principals are authorized to delegate approval authority to their acting commanders, activity directors, or chiefs of staff in their absence.

5. The DCG, USAREUR/7A, will approve area support group (ASG) requirements valued at \$200,000 and above except for those in the 22d ASG and the 100th ASG, which will be approved by the Commanding General, United States Army Southern European Task Force (Airborne), and the Commanding General, 7th Army Training Command, respectively. ASGs will request approval before preparing a PR&C or a MIPR by sending an e-mail request from the ASG commander to the DCG, USAREUR/7A. A sample e-mail format is enclosed. The originator of the PR&C or MIPR must first send the request to the ASG resource management office (RMO) to confirm availability of funds. The RMO will forward the request to the ASG commander for approval and forwarding to the DCG, USAREUR/7A, and the Executive Officer to the DCG, USAREUR/7A. After the DCG, USAREUR/7A, approves, the ASG RMO will attach a copy of the approval to the PR&C and forward it to the supporting regional contracting office or attach the approval to the MIPR and forward it to the MIPR-receiving activity.

6. The HQ USAREUR/7A POCs are Mr. Tompkins, Office of the Principal Assistant Responsible for Contracting, 375-8117; and Ms. Rice (for the Base Program), 370-6363, or Major Doran (for CONOPS), 370-8235, Office of the Deputy Chief of Staff, Resource Management.

FOR THE COMMANDER:

Encl


LARRY R. JORDAN
Lieutenant General, USA
Deputy Commanding General

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SAMPLE APPROVAL REQUEST FOR PR&C OR MIPR

From: ASG Commander
Sent: Date
To: USAREUR DCG AEADC
Cc: USAREUR DCG XO AEADC

SUBJECT: Request for PR&C or MIPR

1. Reference memorandum, HQ USAREUR/7A, AEAGF-PB, (date), subject: Approval of Operation and Maintenance, Army (OMA), USAREUR-Funded Purchase Requests and Commitments (PR&Cs) and Military Interdepartmental Purchase Request (MIPR) Requirements.

2. In accordance with referenced memorandum, request approval of the following PR&C (or MIPR, as applicable):

- a. Purchase requirement:** (as it appears on PR&C or MIPR)
- b. Explicit description of project, services, supplies or equipment and validation of need:**
- c. PR&C or MIPR number:** (as applicable)
- d. Amount to be approved:**
- e. Location of project or service:**
- f. Date of project or service to be performed:**

3. POC for this request is (name, office, telephone number).

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